



MA Automotive

For all your automotive needs

Customers Name:
Make: Model:
Reg No:
Mileage: Miles/Km

General Operations	Minor	Major	Under bonnet operations	Minor	Major
Install interior protection			Drain engine oil		
Check exterior light operation			Refill engine oil to correct level		
Instrument illumination			Check antifreeze strength		
Instrument tell & warnings			Check antifreeze level, top up if required		
Horn operation			Check screen wash strength		
Check seatbelts front & rear			Check screen wash level, top up if required		
Front and rear wipers & parked position			Check cooling system for leaks		
Front & rear wash (adjust if req.)			Check cooling system pipes security		
Wiper blade condition front			Check air conditioning pipes security		
Wiper blade condition rear			Check brake & clutch fluid level		
Lubricate door hinges			Check brake & clutch fluid condition		
Vehicle lifted			Check PAS level (if applicable)		
Oil leak (engine/gearbox)			Check battery security		
Exhaust system including CAT/DPF			Carry out battery test		
Exhaust security			Check auxiliary belt condition		
Under body corrosion & damage			Check auxiliary belt tension		
Brake line security & leaks			Check timing belt interval (if applicable)		
Brake flexible hoses security & leaks					
Handbrake linkages & mechanism			Replace air filter		
Fuel line security & leaks			Replace spark plugs (petrol only)		
Fuel tank damage (if visible)			Replace fuel filter (diesel only)		
Steering components, joints & pipes			Check breather system for leaks		
Steering gaiters & linkages			Final operations		
Suspension components, joints & dampers			Road test		
Wheel bearing free play front & rear			Check for pulling & wheel alignment		
Front brake pad lining & discs			Check for abnormal noises & knocking		
Front pad wear %			Check instrument operation		
Rear brake pad lining & discs			Check temperature gauge operation		
Rear pad wear %			Check brakes for juddering & noise		
Remove rear drums			Check air conditioning operation		
Wheel cylinders and mechanism			Clutch and gear change operation		
Clean & lubricate rear brake mechanism			Reset service indicator (if applicable)		
Refit brake drums			Check ECU codes (all systems)		
Inspect road wheels			Complete paperwork		
Inspect tyres including size & rotation			Complete service book		
Set tyre pressures including spare			Hand vehicle back to customer		

O/S Front mm		O/S Rear mm	Signed:
N/S Front mm		Spare mm	Print:
		N/S Rear mm	Date:
			Job Number: